

## SCASC State and District Officers (Guidelines and Expectations)

- Lead, serve and represent the state of South Carolina student councils with dignity, honor and class.
- Carry yourself in a manner that demonstrates respect for yourself, your school, your family and SCASC.
- Consider your actions so that what you do reflects a positive representation of the state and students you represent. This includes at school, at home, in the community, at conferences and on social media.
- To promote fairness during SCASC election campaigns, current SCASC officers will not endorse, like, follow or openly support any one candidate.

## SCASC Parliamentarian

1. Elected at the state convention in March.
2. See that the Constitution and By-laws and correct parliamentary procedure are followed at all general sessions.
3. Receive proposed amendments to the Constitution and By-laws and see that all current member schools are sent copies of the proposed amendments at least two weeks prior to the opening date of the annual conference.
4. Set up and coordinate the ballots and election procedures for the district and state elections at the state convention.
5. See that the candidate rules and proper procedures are followed during the election campaigns. (The current rules are attached for your information.)
6. Serve as timekeeper during the campaign assemblies or rallies during the state convention. (If the parliamentarian is running for office, another officer school will assume these duties.)
7. Work closely with the president and executive director and help where needed.
8. Attend the turnover meeting. (Take notes and become familiar with the duties of the parliamentarian)
9. Attend and play a leadership role at the summer Leadership Camp.
10. If possible attend the NASC conference in June.
11. Attend the State convention planning meeting in December.
12. If possible attend the advisor/middle level workshop in January.
13. Attend and play a leadership role at the State Convention in March.

Note: **Advisors must be committed to supervising, supporting, and helping the elected student to complete the task related to this position.**