South Carolina Association of Student Councils

Mrs. Lola W. Richbourg, executive director
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Dear Senior High School Advisor:

In an effort to provide broader recognition for the most worthy efforts of our member schools, SCASC has established an Honor Council Recognition Program. This activity is not intended to be a competition among councils; rather, its purpose is threefold:

1. To set a standard for councils to work toward and evaluate themselves against.
2. To be a planning tool for advisors and student leaders to work with as they plan their year. This program can help you achieve a balanced year of activities.
3. A method whereby SCASC can effectively recognize quality councils within South Carolina.

The following pages contain a description of activities and services which your student council may wish to accomplish. Please note that points are given for each completed activity. Councils earning enough points will qualify for STANDARD, MERIT, or HONOR Councils, and will receive specially designed certificates indicating their specific recognition.

Certificate categories are as follows:
115-139 points - Standard (Bronze Award)
140-164 points - Merit (Silver Award)
165+ points - Honor (Gold Award)

A copy of the description pages must be sent to the SCASC Executive Director, postmarked by February 15, 2012. **Any application received after the deadline will not be considered**. **Also, applications that are not complete, (ie., signatures missing, points not totaled) will be disqualified.**

This program runs from spring 2011 to the following spring; thus, councils may include information from the previous year. If your council qualifies, you will receive your certificate during the Awards Ceremony at the State Convention in March. Please note that your school must be an active member of SCASC in order to participate. Your membership **must** be current as of February 15, 2012.

I wish your Student Council an exciting and fulfilling year. Please feel free to contact me if you have questions.

Sincerely,

Lola W. Richbourg
Lola W. Richbourg
Executive Director

South Carolina Association of Student Councils

Senior High Student Council

2011-2012 Recognition Program

INFORMATION FORM

(PLEASE TYPE OR WRITE IN BLACK INK. Form must be postmarked by February 15, 2012.)

School Name _____

Address _____

City/Zip Code _____

School Phone Number _____

County _____ District _____

Advisor's Name _____

Principal's Name _____

Certification

We have reviewed this completed application and verify that to the best of our knowledge the information contained within is factual and fulfills the requirements for:

Check one: _____ Standard (115-140) _____ Merit (141-165) _____ Honor (166+)

_____ _____
Student Council President's Signature Date

_____ _____
Advisor's Signature Date

_____ _____
Principal's Signature Date

SCASC Officials Only

Date Received _____ Total Points _____ [Standard, Merit, Honor]

Date Certificate Sent _____ _____
SCASC Signature

South Carolina Association of Student Councils
Senior High Student Council Recognition Program

Criteria/Point Listing- 2011-2012

IMPORTANT - All items marked with an (*) are required in order to receive any Certificate of Achievement regardless of the total point count.

I. ORGANIZATIONAL INVOLVEMENT

A. NATIONAL/REGIONAL

___ 1. 2011-2012 NASC Membership (5 Points)
___ 2. 2011 NASC STAR Conference Attendance (1 point per person, maximum of 4)
___ 3. Attendance at other national leadership conference(s) (1 point per person, maximum of 4)
___ 4. 2011-11 SASC Membership (5 points)
___ 5. 2011 SASC Conference Attendance (1 point per person, maximum of 5)

B. STATE/DISTRICT

___ *1. 2012 SCASC Membership (7 points) - must be a member as of February 15, 2012
___ *2. 2011 SCASC District Rally Attendance (1 point per person, maximum of 12)
{Schools may choose to attend any district rally if there is a conflict with date.)
___ 3. 2011 SCASC State Convention Attendance (1 point per person, maximum of 5)
___ 4. Present workshop at 2011 State Convention (2 points)
___ 5. Present workshop at 2011 District Rally (2 points)
___ 6. 2011 SCASC Summer Workshop Attendance (1 point per person, maximum of 5)
___ 7. 2012 Advisors Winter Workshop Attendance (1 point per person, maximum of 3)
___ 8. Your school hosted a 2011 district rally and submitted the financial report to the Executive Director by December 15, 2011. (4 points)
___ **SECTION TOTAL (63 points maximum)**

II. COUNCIL ORGANIZATION

A. CONSTITUTION

___ *1. Written copy on file in your school (5 points)
___ 2. Revision or review within the last four years (2 points)

B. REPRESENTATION

___ 1. List of members prepared, distributed widely, updated regularly (2 points)
___ 2. Written election/appointment procedures distributed regularly (2 points)

C. ORIENTATION OF MEMBERS

___ 1. Installation ceremony (2 points)
___ 2. Orientation for incoming officers (2 points)
___ 3. Written resources provided, including job descriptions and constitution (2 points)

D. INPUT FROM STUDENTS/FACULTY/COMMUNITY

___ 1. Process for receiving student input (1 point)
___ 2. Process for receiving faculty input (1 point)
___ 3. Process for receiving community input (1 point)

E. GOAL SETTING

___ Describe council annual goal setting process (2 points)

_____
_____
_____

F. MEETINGS

___ *1. Council meetings are regularly scheduled (3 points)
___ 2. Process for announcement of meetings (1 point)
___ 3. Process for officers and advisor to set agenda prior to meeting (1 point)
___ 4. Process for council communication with administration (2 points)
___ 5. Process for council communication with faculty (1 point)

___ **SECTION TOTAL (29 points maximum)**

III. COMMUNICATION

___ A. Council reports regularly to the student body and faculty (10 points)
___ B. Calendar of council/school activities prepared and distributed (8 points)
___ C. Designated area in school for council postings (2 points)
___ D. School or city/town newspaper articles (or radio/TV broadcast) concerning council activities (2 points)
___ E. Communication of council purpose and program to parents, school board, or community at large (2 points)
___ F. Communication with middle/elementary feeder school students or parents (2 points)
___ G. Questionnaire or other such communication with other senior high schools (2 points)

___ **SECTION TOTAL (28 points maximum)**

IV. EVALUATION

___ *A. Council has process for self-evaluation of its functions (5 points)
___ B. Add one point for each of the following areas covered by the evaluation (5 points)

1. Sponsored activities
2. Business meetings
3. Officers
4. Advisor
5. Members

___ **SECTION TOTAL (10 points maximum)**

V. ACTIVITIES

DIRECTIONS: Listed below are the categories for activities sponsored by a Student Council. In the space, describe those activities your council has sponsored during the year. Each description should include the nature/purpose of the activity, the date, and a one to two sentence summary. AN ACTIVITY MAY BE LISTED UNDER ONLY ONE OF THE CATEGORIES.

To qualify for HONOR COUNCIL, **you must have one activity in at least six of the seven categories** (except "Other"). The first project in each category will be worth six points. There may be up to two more activities listed under each category at 3 points each. There may be a maximum of five activities in the "OTHER" category at one point each for a total of 5 points.

CATEGORIES:

A. School Service

A1 Date of Project _____ (6 pts) _____

_____

_____

_____

_____

A2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

A3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

B. Community Service

B1 Date of Project _____ (6 pts) _____

_____

_____

_____

_____

B2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

B3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

C. Activities to promote school pride

C1 Date of Project _____ (6 pts) _____

_____

_____

_____

_____

C2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

C3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

D. Recreational activities for school enjoyment

D1 Date of Project _____ (6 pts) _____

_____

_____

_____

_____

D2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

D3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

E. Spirit Activities for athletics

E1 Date of Project _____ (6 pts) _____

_____

_____

_____

_____

E2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

E3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

F. Activities to recognize students or others

F1 Date of Project _____ (6 pts) _____

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_____

_____

_____

F2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

F3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

G. Leadership Activities

G1 Date of Project _____ (6 pts) _____

_____

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_____

G2 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

G3 Date of Project _____ (3 pts) _____

_____

_____

_____

_____

H. OTHER PROJECTS

H1 Date of Project _____ (1 pt) _____

_____

_____

_____

_____

H2 Date of Project _____ (1 pt) _____

_____

_____

_____

_____

H3 Date of Project _____ (1 pt) _____

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H4 Date of Project _____ (1 pt) _____

_____

_____

_____

_____

H5 Date of Project _____ (1 pt) _____

_____

_____

_____

____ ***SECTION TOTAL (89 points maximum)***

_____ ***APPLICATION TOTAL (229 points maximum)***