

South Carolina Association of Student Councils



Mrs. Lola W. Richbourg, Executive Director
2800 Bachman Road
Gaston, SC 29053
Phone 803-926-4794
E-mail: scasc.richbourg@gmail.com

Dear Middle School/Junior High Advisor:

In an effort to provide broader recognition for the most worthy efforts of our member schools, SCASC has established an Honor Council Recognition Program. This activity is not intended to be a competition among councils; rather, its purpose is threefold:

1. To set a standard for councils to work toward and evaluate themselves against.
2. To be a planning tool for advisors and student leaders to work with as they plan their year. This program can help you achieve a balanced year of activities.
3. A method whereby SCASC can effectively recognize quality councils within South Carolina.

The following pages contain a description of activities and services which your student council may wish to accomplish. Please note that points are given for each completed activity. Councils earning enough points will qualify for STANDARD, MERIT, or HONOR Councils, and will receive specially designed certificates indicating their specific recognition.

Certificate categories are as follows:

110-135 points - Standard (Bronze Award)

136-160 points - Merit (Silver Award)

161+ points - Honor (Gold Award)

A copy of the description pages must be sent to the SCASC Executive Director, postmarked by February 15, 2012. **Any application received after the deadline will not be considered. Also, applications that are not complete, (ie., signatures missing, points not totaled) will be disqualified.**

This program runs from spring 2011 (convention) to the following spring; thus, councils may include information from the previous year. If your council qualifies, you will receive your certificate during the Awards Ceremony at the State Convention in March. Please note that your school must be an active member of SCASC in order to participate.

I wish your Student Council an exciting and fulfilling year. Please feel free to contact me if you have questions.

Sincerely,

Lola W. Richbourg

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South Carolina Association of Student Councils
MIDDLE / JUNIOR HIGH STUDENT COUNCIL
2011-2012 RECOGNITION PROGRAM

INFORMATION FORM

(PLEASE TYPE OR WRITE IN BLACK INK. Forms must be postmarked by February 15, 2012.)

School Name _____

Address _____

City/Zip Code _____

School Phone Number _____

County _____ District _____

Advisor's Name _____

Principal's Name _____

Certification

We have reviewed this completed application and verify that to the best of our knowledge the information contained within is factual and fulfills the requirements for:

Check one: _____ Standard (110-135) _____ Merit (135-160) _____ Honor (161+)

Student Council President's Signature _____ Date _____

Advisor's Signature _____ Date _____

Principal's Signature _____ Date _____

SCASC Officials Only

Date Received _____ Total Points _____ [Standard, Merit, Honor]

Date Certificate Sent _____

SCASC Signature _____

South Carolina Association of Student Councils Middle/Junior High Student Council Recognition Program

Criteria/Point Listing- 2011-2012

IMPORTANT - All items marked with an (*) are required in order to receive a Certificate of Achievement regardless of the total point count.

All items marked with an () are required in order to receive a Gold Certificate of Achievement regardless of the total point count.**

I. ORGANIZATIONAL INVOLVEMENT

A. NATIONAL/REGIONAL

- ___ 1. 2011-2012 NASC Membership (5 Points)
- ___ 2. 2011-11 SASC Membership (5 points)
- ___ 3. 2011 SASC Conference Attendance (1 point per person, maximum of 5)

B. STATE/DISTRICT

- ___ *1. 2012 SCASC Membership (7 points) - must be a member as of February 15, 2012
- ___ *2. 2011 SCASC District Rally Attendance (1 point per person, maximum of 12)
{Schools may choose to attend any district rally if there is a conflict with date.}
- ___ 3. 2011 SCASC State Convention Attendance (1 point per person, maximum of 4)
- ___ 4. Present workshop at 2011 District Rally (2 points)
- ___ 5. 2011 SCASC Summer Workshop Attendance (1 point per person, maximum of 5)
- ___ 6. 2012 Advisors Winter Workshop Attendance (1 point per person, maximum of 3)
- ___ 7. 2012 Middle Level Student Workshop Attendance (1point per person, maximum of 3)

___ SECTION TOTAL (51 points maximum)

II. COUNCIL ORGANIZATION

A. CONSTITUTION

- ___ *1. Written copy on file in your school. (5 points)
- ___ 2. Revision or review within the last four years (2 points)

B. REPRESENTATION

- ___ 1. List of members prepared, distributed widely, updated regularly (2 points)
- ___ 2. Written election/appointment procedures distributed regularly (2 points)

C. ORIENTATION OF MEMBERS

- ___ 1. Installation ceremony (1 point)
- ___ 2. Orientation for incoming officers (2 points)
- ___ 3. Written resources provided, including job descriptions and constitution (2 points)

D. INPUT FROM STUDENTS/FACULTY/COMMUNITY

- ___ 1. Process for receiving student input (1 point)
- ___ 2. Process for receiving faculty input (1 point)
- ___ 3. Process for receiving community input (1 point)

E. GOAL SETTING

Describe council annual goal setting process (2 points)

F. MEETINGS

- ___ *1. Council meetings are regularly scheduled (3 points)
- ___ 2. Process for announcement of meetings (1 point)
- ___ 3. Process for officers and advisor to set agenda prior to meeting (1 point)
- ___ 4. Process for council communication with administration (1 point)
- ___ 5. Process for council communication with faculty (1 point)

___ **SECTION TOTAL (28 points maximum)**

III. **COMMUNICATION**

- ___ A. Council reports regularly to the student body and faculty. (10 points)
- ___ B. Calendar of council/school activities prepared and distributed (8 points)
- ___ C. Designated area in school for council postings (2 points)
- ___ D. School or city/town newspaper articles (or radio/TV broadcast) concerning council activities (2 points)
- ___ E. Communication of council purpose and program to parents, school board, or community at large (2 points)
- ___ F. Communication with elementary feeder school or high school students or parents (2 points)
- ___ G. Questionnaire or other such communication with other middle/junior high schools (2 points)

___ **SECTION TOTAL (28 points maximum)**

IV. **EVALUATION**

- ___ *A. Council has process for self-evaluation of its functions (5 points)
- ___ B. Add one point for each of the following areas covered by the evaluation (5 points)
 - 1. Sponsored activities
 - 2. Business meetings
 - 3. Officers
 - 4. Advisor
 - 5. Members

___ **SECTION TOTAL (10 points maximum)**

V. ACTIVITIES

DIRECTIONS: Listed below are the categories for activities sponsored by a Student Council. In the space, describe those activities your council has sponsored during the year. Each description should include the nature/purpose of the activity, the date, and a one to two sentence summary. **AN ACTIVITY MAY BE LISTED UNDER ONLY ONE OF THE CATEGORIES.**

To qualify for HONOR COUNCIL, you must have one activity in at least six of the seven categories (except "Other"). The first project in each category will be worth six points. There may be up to two more activities listed under each category at 3 points each. There may be a maximum of five activities in the "OTHER" category at one point each for a total of 5 points.

CATEGORIES:

A. *School Service*

A1 Date of Project _____ (6 pts) _____

A2 Date of Project _____ (3 pts) _____

A3 Date of Project _____ (3 pts) _____

B. *Community Service*

B1 Date of Project _____ (6 pts) _____

B2 Date of Project _____ (3 pts) _____

B3 Date of Project _____ (3 pts) _____

C. *Activities to promote school pride*

C1 Date of Project _____ (6 pts) _____

C2 Date of Project _____ (3 pts) _____

C3 Date of Project _____ (3 pts) _____

D. *Recreational activities for school enjoyment*

D1 Date of Project _____ (6 pts) _____

D2 Date of Project _____ (3 pts) _____

D3 Date of Project _____ (3 pts) _____

E. *Spirit Activities for athletics*

E1 Date of Project _____ (6 pts) _____

E2 Date of Project _____ (3 pts) _____

E3 Date of Project _____ (3 pts) _____

F. Activities to recognize students

F1 Date of Project _____ (6 pts) _____

F2 Date of Project _____ (3 pts) _____

F3 Date of Project _____ (3 pts) _____

G. Leadership activities

G1 Date of Project _____ (6 pts) _____

G2 Date of Project _____ (3 pts) _____

G3 Date of Project _____ (3 pts) _____

H. OTHER PROJECTS

H1 Date of Project _____ (1 pt) _____

H2 Date of Project _____ (1 pt) _____

H3 Date of Project _____ (1 pt) _____

H4 Date of Project _____ (1 pt) _____

H5 Date of Project _____ (1 pt) _____

____ *SECTION TOTAL (89 points total)*

____ *APPLICATION TOTAL (205 points)*